



Change of mortgage details form

If you wish to change any details in your mortgage application before completion, fill in the appropriate information below. Please note that some changes may incur a charge.

If you wish to change your mortgage product, for example between Lifetime mortgage products, or from a 100%+ mortgage to a Standard mortgage, a new application is required.

SECTIONS A & B ARE MANDATORY AND MUST BE COMPLETED.

A Personal details	Mortgage Express application number:	
(Please ensure you complete all fields in Section A)	1st applicant/Director of Ltd Co. (Applicant with highest income)	2nd applicant/Director of Ltd Co.
	First names	First names
	Surname	Surname
	Date of birth	Date of birth
	Address of property to be mortgaged	
	Postcode	
B Broker details (if applicable)	Company name	Contact name
(Please ensure you complete your FSA or NACFB number)	Telephone no. (inc STD Code)	
	Level of service provided to the customer? Advised <input type="checkbox"/> Non-advised <input type="checkbox"/>	
	Broker fee (This covers all fees charged by the broker for arranging the mortgage)	£
	Your FSA or NACFB number	Directly Authorised <input type="checkbox"/> Appointed Rep <input type="checkbox"/> NACFB <input type="checkbox"/>
	Name of Principal <input type="text"/>	
C Mortgage change	You are entitled to change the following mortgage details: rate; term; loan; repayment method. If you are changing the property to be mortgaged, you will need to make a new application.	
Ca Rate switch <input type="checkbox"/>	Fee* £ <input type="text"/> Add to Loan <input type="checkbox"/> Pay by Cheque† <input type="checkbox"/>	
(Please tick appropriate box)	New interest rate:	
	Normal variable rate <input type="text"/> %	Discount of <input type="text"/> % for <input type="text"/> years
	Fixed rate at <input type="text"/> % until <input type="text"/>	
	Other <input type="text"/>	
	Distribution network (The network through which the rate is available) <input type="text"/>	
Cb Term change <input type="checkbox"/>	New term required <input type="text"/> years	

(Not applicable for Lifetime mortgage)

* Fee is applied if mortgage offer has already been issued. Fees are as follows: switching from a fixed rate to any other rate – 0.5% of loan amount. Switching from a discounted rate to any other rate – £150. These fees are subject to change. Information correct as at 1st November 2004.

† If cheque not received by completion date, amount will be deducted from advance.

Change of mortgage details form continued

Cc Loan change <input type="checkbox"/>	New loan required £ <input type="text"/> Purchase price/Property value £ <input type="text"/>
	<p>Lifetime mortgages only: This is the extra amount you would like to borrow in the first 12 months of the mortgage. If you did not enter an amount in your application and do not enter an amount now, you will not be able to drawdown any additional funds within the first 12 months of the mortgage.</p> Drawdown required or change in drawdown <input type="checkbox"/> Amount of drawdown £ <input type="text"/>

Cd Repayment method <input type="checkbox"/>	New repayment method (please note part interest/part repayment mortgages are NOT permitted).	
(Not applicable for Lifetime mortgage)	Repayment <input type="checkbox"/>	Interest only <input type="checkbox"/>
	Interest only – Endowment backed <input type="checkbox"/>	Interest only – PEP/Pension/ISA backed <input type="checkbox"/>

D Additional information	Please use the space below if there are any other detail changes we need to be made aware of (eg. change in Broker address):

E Declaration

1. The details provided in this change of details form supersede any details given in **my/our** original application.
2. This change of details form, forms part of **my/our** original application.
3. The information in this change of details form is true, accurate and complete, and if it is not **I/we** will immediately notify **you** in writing.
4. Should the loan be made, all the information **I/we** have given to **you** in this change of details form will form part of the terms of the loan contract.
5. **I/We** have read any answers that have been completed by anyone else or anyone else completing this form has **my/our** irrevocable authority as given in the declaration of **my/our** original application.
6. If the loan is to be regulated by the FSA, **I/we** have received a new Key Facts Illustration.

Introducer's Declaration where completing on borrowers behalf (this is not acceptable for Limited Company changes, in this instance all directors of the company must sign this form).

Where completed by any introducer named in this form, **I/we** can confirm that **I/we** have made **my/our** client(s) aware of the above declaration and that consent has been obtained from **my/our** clients for **me/us** to make this/these representation on **my/our** clients behalf. **I/We** also confirm where appropriate **I/we** have followed a fully compliant Financial Services Authority compliant sales process.

Introducer/1 st applicant/Director of Ltd Co. (Applicant with highest income)
Signature
Print Name
If introducer is signing, please state position in firm.
Date

Introducer/2 nd applicant/Director of Ltd Co.
Signature
Print Name
If introducer is signing, please state position in firm.
Date

This form must be signed and dated for us to be able to proceed with the application.